Date of meeting	Thursday, 2nd October, 2014
Time	7.00 pm
Venue	Committee Room 1, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact	Geoff Durham ext 2222

Member Development Panel

AGENDA

PART 1 – OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in this agenda

2 MINUTES OF A PREVIOUS MEETING

To consider the minutes of the previous meeting of this Panel held on 3 July and 28 August, 2014.

(Pages 3 - 10)

3 PRESENTATION ON THE TABLET TRIAL AND ICT

To receive an update from the Council's ICT Operations and Development Manager on the outcome of the tablet trial and on Members' ICT

4	MEMBERS' USE OF ICT	(Pages 11 - 16)
5	ENFORCEMENT TRAINING	(Pages 17 - 18)
6	MEMBER TRAINING AND DEVELOPMENT	(Pages 19 - 22)
7	WORK PLAN FOR THE MEMBER DEVELOPMENT PANEL	(Pages 23 - 26)

To agree a Work Plan for the Panel.

8 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors Becket (Chair), Mrs Heames, Owen, Mrs Peers, Proctor, Mrs Simpson, Turner, White and Mrs Winfield

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.